Policy: CamNet Responsible Computing Policy	Effective:	08/01/15
	Audience:	Meredith Students

#### 1.0 PURPOSE

This policy sets forth the CamNet Use Policy for Meredith College. Technology Services has responsibility for providing voice and data support services to Meredith College. In terms of systems, Technology Services is responsible for telecommunications, administrative computing, academic computing and library computing activities. Computers and networks provide access to resources on and off the campus, as well as the ability to communicate with other users worldwide. Such access is a privilege and requires the user to act responsibly.

# **2.0 SCOPE**

The policy applies to all students of information technology within Meredith College and is limited to the digital and electronic medium.

# 3.0 POLICY

Users must respect the rights of other users, respect the integrity of the systems and observe all relevant laws, regulations and obligations. All existing laws, federal, state, and college regulations and policies apply.

Illegal reproduction of software protected by US copyright Law is subject to civil and criminal penalties including fines and imprisonment.

The practice of unauthorized downloading and file sharing runs counter to the college's commitment to integrity. Use of illegally copied software is a violation of federal law as detailed in the Digital Millennium Copyright Act (Title 17 United States Code). The introduction of software programs that enable the sharing of illegal files over the college's network often introduce adware, spyware, worms and viruses that adversely affect the performance of the individual's computer; infect and even damage the college's network resources requiring costly time-consuming repair efforts; and deny the use of these electronic resources to others in the college community.

A student who has obtained unauthorized software is encourage to bring her computer to the Technology Services department for assistance in deleting unauthorized. If the college receives an Infringement Notification showing that a computer belonging to the college network has been illegally downloading and sharing digital music, moves, or game files, Meredith College will comply with the request to remove the specified files.

When a student is notified that her computer has been identified in an "Infringement Notification," she will first be given a warning and assistance by the Technology Services department in deleting unauthorized software from her computer.

If a student, after receiving a warning, again violated copyright law, she will be referred to the Honor Council for further action.

Misuse of computing, networking, or information recourses may result in the loss of computing privileges. Certain infringements may lead to prosecution under the applicable statutes. Users will be held accountable for their conduct under applicable College policies. Complaints alleging misuse should be directed to the Chief Information Office, Technology Services, Meredith College, by sending an e-mail to cio@meredith.edu.

# <u>Use of College-Owned Resources</u>

The intent is to give an overview of acceptable and unacceptable uses. This document is not to be considered as an exhaustive enumeration of all uses and misuses.

Revision #:	1.1	Date:	07/12/16
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# Acceptable use

- 1. Consistent with the mission of the college.
- 2. For the purpose of and in support of education and research.
- 3. By students who have a current NETID, and a valid NETID password.

# Unacceptable use

- 1. Unauthorized copying or illegal usage of copy-protected material.
- 2. Destruction of or damage to the equipment, software or data belonging to the college or other users
- 3. Use of computers or the network that violates federal, state or local laws or statutes.
- 4. Providing, assisting in or gaining unauthorized or inappropriate access to Meredith's computing resources.
- 5. Activities that interfere with the ability of others to use resources effectively.
- 6. Use of printers as copies one copy of output should be made and taken to the copies for the production of multiple copies.
- 7. Activities that results in the loss of another person's work/data or unauthorized access to another person's work/data.

# 4.0 REVISION HISTORY

Revision #	<b>Description of Change</b>	Date
1.0	Initial creation.	unknown
1.1	Reformatted policy to new policy format	07/12/16

# **5.0 INQUIRIES**

Direct inquiries about this policy to:

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