

**MEREDITH CAMPUS SECURITY**

Parking Ticket Appeal Form

**PLEASE READ CAREFULLY BEFORE FILING.**

- A. Return this form to parking Services located in the Meredith College Campus Department. Appeals must be **RECEIVED** in the Parking Services Office within 15 calendar days from the issue date of the ticket or you are not eligible to appeal.
- B. Your ticket must accompany the appeal.
- C. Only signed and completed forms will be reviewed. Please list a correct address and contact number. Incomplete and/or illegible forms will not be processed.
- D. Please consult the Meredith College Traffic and Parking regulations before writing your appeal to ensure that your appeal is legitimate and to ensure that you are familiar with the regulation(s) for which you were cited.

**I HAVE READ AND UNDERSTAND THE CONDITIONS FOR THIS APPEAL.**

Signature: \_\_\_\_\_ Today's Date \_\_\_\_\_

**Please keep the appeal as short as possible while still providing pertinent information.**

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Please **PRINT** the following:

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_ PHONE: \_\_\_\_\_  
Local Address: \_\_\_\_\_  
Ticket Number: \_\_\_\_\_ \*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*  
Decal Number: \_\_\_\_\_ Date Decided: \_\_\_\_\_  
Student Classification: \_\_\_\_\_ Decision: \_\_\_\_\_  
(Graduate, Senior, Junior, Sophomore, Freshman) Parking Director Initial: \_\_\_\_\_

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**It is your responsibility to call back for appeal decision – no one will contact you. Direct all inquires to the Parking Services Director (760-8888) Monday thru Friday, 8am-4pm. Please allow 3 –5 working days for the appeal decision. Thank You.**